

ROGER D. EATON
CHARLOTTE COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER
350 E. MARION AVENUE
PUNTA GORDA, FLORIDA 33950

DEFENDANT NAME: _____ CASE/CITATION#: _____

CRIMINAL / NON-CRIMINAL / TRAFFIC PARTIAL PAYMENT AGREEMENT
PURSUANT TO FS 28.246 (4)

I am agreeing to make partial payments to the Clerk of the Circuit Court and County Comptroller, Charlotte County, Florida. Defendant represents that they cannot pay the full amount due and will pay an administrative fee of \$25.00 TODAY. I agree to pay the grand total of \$ _____ pursuant to this Partial Payment Agreement. Once the application is entered and calculated, a copy will be provided to me with my monthly payment amount required until the balance is paid in full.

Furthermore, I authorize the Clerk of the Circuit Court and County Comptroller, Charlotte County, Florida to contact me by phone, text message, email or regular mail at the Clerk's discretion, for purposes of collection a debt. It is with this understanding and acknowledgment that I formally request establishment of a payment plan for payment of the fine and court costs now due payable to Charlotte County Clerk of the Circuit Court and County Comptroller. All personal information obtained by the Clerk will be maintained in a public record and will only be used for the purpose of collecting a debt owed to the Clerk.

Defendant agrees to pay \$25.00 administrative fee TODAY, followed by \$ _____ on the **same day, every month** according to this date of the agreement, until the balance of \$ _____ is paid in full.

If you fail to comply with the payment plan pursuant to this agreement, you will be in default of said agreement. Your driver's license will be suspended and you will be **assessed additional fees**, including collection fees. You only have one (1) opportunity to apply for this plan, **no exceptions**.

I understand the above terms and obligations and I agree to comply with this Partial Payment Agreement.

Defendants Name / Signature: _____ Agreement Date: _____

Cell Number: _____ Email Address: _____

Mailing Address: _____

Justice Center - 1st Floor
350 East Marion Avenue
Punta Gorda, FL 33950
ENROLLMENT & PAYMENTS - in person or mail
Hours: 8:30AM to 11:00AM & 2:00PM to 4:00PM

Murdock Admin Building - 4th Floor
18500 Murdock Circle
Port Charlotte, FL 33948
PAYMENTS ONLY - in person only
Hours: 8:30AM to 11:00AM & 2:00PM to 4:45PM