

**ROGER D. EATON**  
**CHARLOTTE COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER**  
**350 EAST MARION AVENUE**  
**PUNTA GORDA, FLORIDA 33950**

**TRAFFIC OPTION FORM**

**YOU MUST** check a single box and complete all information on the bottom section of this form.

If payment is not received within thirty (30) calendar days from the date of the citation issued, late fees and suspension of your driving privileges will be assessed; which after ninety (90) calendars days it will result in a notice to a collection agency pursuant to F.S. 938.35 with additional fees.

**Once the election is submitted to our office the election option cannot be changed.**

**OPTION #1 – PAY THE FULL FINE AMOUNT** – By selecting this option you are willfully admitting to the violation and have waived your right to a hearing. The points will be assessed to your driving record if applicable. (See fine chart on clerk’s website [www.charlotteclerk.com](http://www.charlotteclerk.com)) You cannot attend the traffic school if you made this election.

**OPTION #2 – PAY THE SCHOOL FINE AMOUNT TO ELECT A DRIVER IMPROVEMENT SCHOOL** – Attend the basic 4 hour school of your choice and pay \$7.00 traffic school fee in addition to the citation fine; look in your yellow pages under “driving instruction” or search online for traffic schools.

**\*NOTE\*** If you have an out of state driver’s license, you need to contact your state DMV to verify if this option will be honored by your state. Please do not call the Clerk’s office for phone numbers or websites to specific schools as we are not permitted to endorse any business. (See fine chart on clerk’s website [www.charlotteclerk.com](http://www.charlotteclerk.com)).

**DRIVER IMPROVEMENT AFFIDAVIT – CONDITIONS FOR ELECTION OF TRAFFIC SCHOOL:**

- Have **NOT** elected traffic school within the past 12 months.
- Have **NOT** elected traffic school five (5) times within your lifetime.
- Attend any basic four (4) hour driver improvement course; with the exception of AARP.
- Submit the completion certificate to our office within sixty (60) calendar days from your payment date. It is your responsibility to submit the completion certificate, not the school. The completion certificate will only be accepted in person or by mail.
- This option is not available to any person with a CDL – class A, B, C, or speeding more than 30 MPH.

**OPTION #3 – REQUEST A COURT HEARING** – By selecting this option you have waived your right to pay the civil penalty. A notice of court date will be mailed to the address that you provide to the clerk below. Please do not call the Clerk’s office for legal advice. **Mandatory Court cannot be paid online until after the disposition date.**

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**Mail: Clerk of the Court, 350 E Marion Avenue, Punta Gorda, FL 33950, Attn: Traffic Dept.**

**Traffic and Criminal cases may be paid on-line at [www.charlottecourtpay.com](http://www.charlottecourtpay.com) or call 1-855-796-5772**

There is a service fee if paying with any type of credit card that will be assessed to the total fine.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Citation#: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip  
Code