

ROGER D. EATON
CHARLOTTE COUNTY CLERK OF THE CIRCUIT COURT AND COUNTY COMPTROLLER
350 EAST MARION AVENUE
PUNTA GORDA, FLORIDA 33950

RECORDING SERVICES ESCROW AGREEMENT

This agreement made this ____ day of _____, 20____, by and between Roger D. Eaton, as Clerk of the Circuit Court and County Comptroller for Charlotte County, Florida, hereinafter referred to as Clerk, and

Company Name – Hereinafter referred to as Licensee

The Clerk offers the following services that can be consolidated into a single escrow account. A \$100.00 deposit is required to establish an escrow account.

- Copy Work – The Licensee can make request for copies of the Official Records or Court Records and the cost will be withdrawn from the escrow account. Copies are \$1.00 per page, \$2.00 to certify (if a certified copy of an Official Records is needed, an additional \$4.00 for a Clerk Assisted fee will be charged to account).
- Recording Fees – Recording fees are withdrawn from the escrow account. Customers can direct the recording clerk to deduct recording fees on a cover letter submitted with the original documents. Recording fee overages can be deposited into your escrow account.

The Clerk and the undersigned Licensee agree to the following conditions:

- Accounts with insufficient funds, not enough funds for a particular transaction, shall not utilize account until payment is made.
- The Licensee shall have no recourse or right of action against the Clerk for any cause whatsoever due use of the escrow account and the information obtained in accordance with this agreement. The Licensee shall save, indemnify and hold the Clerk harmless and defend the Clerk from any and all liability of whatever nature whatsoever, including, but not limited to, any and all damages, attorney’s fees and or cost incurred by Clerk or Licensee arising out of the use of the escrow account and the information obtained by the Licensee in accordance with this agreement.
- Either party may terminate this agreement at any time after the delivery of five (5) days written notice to the other. This agreement will be renewed on an annual basis by an updated form, if form is not returned (time period), then a check will be issued for any account funds and the escrow account will be closed.
- Licensee authorizes the following users to submit documents, utilizing the Licensee escrow account for charges incurred. Additional users may be attached as an exhibit.
- Escrow agents will have a login and password for viewing escrow account transactions and balances.
- If any of the following authorized users were given the Escrow agent login and password, the password must be changed in the event the authorized user is no longer in the Company’s service.
- Provide the Clerk with the authorized user(s) and immediately notify the Clerk of any changes to the authorized users.

Authorized user name

Authorized user e-mail address

Authorized user name

Authorized user e-mail address

Authorized user name

Authorized user e-mail address

This agreement shall not be assigned without the consent of the Clerk.

In witness whereof, the parties have signed in agreement on the date first written above.

Licensee Signature

Date

Printed Signature (as signed above)

Title

Mailing Address

City, State, Zip

Phone

E-Mail Address

STATE OF _____

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20__ by

_____.

Personally known, OR

Notary Public

Produced identification; Type of identification produced/ID#

Print, type or stamp name of Notary Public

FOR OFFICE USE ONLY

Recording Escrow Administrator

Date

Printed Name (as signed above)

Title

Agent Escrow Account number assigned